**You are responsible for your insurance provider prior to your first appointment to discuss mental health plan coverage, deductibles, copay, maximum sessions allowed, etc. If counseling services are not covered by your insurance provider you will be responsible for full payment of services rendered. Therapist will utilize the card on file within 30 days after initial bill is sent, unless you specify in writing an alternative form of payment.**

**There will be a 3% surcharge to all credit card transactions (Visa, MasterCard, Discover, and American Express)**

$10 surcharge will be added to the amount for each returned checks

$15 per medical request for the first 20 pages. $.50 per page after

$20 Treatment Summary/letter requests

$50 late cancellation/no show

$55 per person for group counseling

$70 per hour career counseling/consultation

$100 cash pay individual counseling

$100 Miscellaneous/extra services

$110 cash pay family/couples counseling per hour

$225 per hour for assessments

COURT/LEGAL

Preparation time (including submission of records): $200/hr

Phone calls: $150/hr

Depositions: $250/hour

Time required in giving testimony: $250/hour

Mileage: $0.40/mile

Time away from office due to depositions or testimony: $220/hour

All attorney fees and costs incurred by the therapist as a result of the legal action.

Filing a document with the court: $100

The minimum charge for a court appearance: $500

A retainer of $1000 is due in advance. If a subpoena or notice to meet attorney(s) is received without a minimum of 48-hour notice there will be an additional $250 “express” charge. Also, if the case is reset with less than 72 business hours’ notice, then the client will be charged $500 (in addition to the retainer of $1000). Finally, all fees are doubled if counselor has scheduled plans for speaking engagement, conference, required training, etc prior to request.

\*\*Please note we do not complete FMLA, disability and/or social security paperwork\*\*

BY CLICKING ON THE CHECKBOX BELOW I AM AGREEING THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ITEMS CONTAINED IN THIS DOCUMENT.